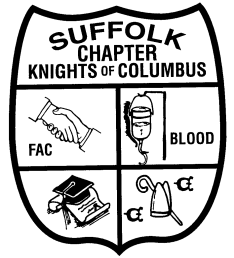




Suffolk Chapter
Knights of Columbus
Blood Drive Donation
Checklist and Report
July 1, 2010 - June 30, 2011



Council Name _____ Council # _____
Grand Knight _____ Chairman _____
Date of Blood Donation _____ Total Pints Collected _____

CHECKLIST TO BE COMPLETED PRIOR TO DONATION DATE:

PUBLICITY:

___ Council Meetings ___ Fraternal Orders ___ Council Bulletin ___ Phone Calls
___ Local Papers ___ Radio Stations ___ Posters ___ Fire/Police/Post Office
___ Church Bulletin ___ Local Publication ___ TV ___ LI Blood Services Publicity

TRANSPORTATION:

___ Car Pools ___ Local Bus Company

PREPARATION OF COUNCIL OR OTHER VENUE:

___ Volunteers to set up ___ Volunteers for registering ___ K of C Blood Donor Certificates
___ Plaques & Pins ___ Repast ___ Magazines/Papers to pass the time

CHECKLIST FOR FOLLOW UP:

___ Thank you letters to donors and consider publishing names in Council Bulletin
___ Consider submission of an article to Columbia Magazine for exceptional results
___ Send Original of this report to John Leonardo PGK, FDD, FCOB

When Drive is complete, please send this form to:

John Leonardo PGK, FDD, FCOB, Suffolk Chapter Blood Drive Chairman

6 Windwood Drive, Nesconset, N.Y. 11767

*For further information or if you need help setting up a Blood Drive please call John at:
631-737-5531*